



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Government Naveen College Bhairamgarh
• Name of the Head of the institution		Dr.Arun Kumar Dixit
• Designation		Principal In-Charge
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		07789299207
• Mobile No:		9425262853
• Registered e-mail		govtcollegebhairamgarh@gmail.com
• Alternate e-mail		
• Address		Sanjay Para
• City/Town		Bhairamgarh, District Bijapur
• State/UT		Chhattisgarh
• Pin Code		494450
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Shaheed Mahendra Karma Vishwavidyalaya, Bastar				
• Name of the IQAC Coordinator	Dhawal Gupta				
• Phone No.	8445938858				
• Alternate phone No.	07789299207				
• Mobile	8445938858				
• IQAC e-mail address	iqacbhairamgarh@gmail.com				
• Alternate e-mail address					
3.Website address (Web link of the AQAR (Previous Academic Year)	http://govtcollegebhairamgarh.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.govtcollegebhairamgarh.in/Content/238_91_academic-calender202223new.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.88	2022	18/10/2022	17/10/2027
6.Date of Establishment of IQAC			28/11/2020		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>NAAC accreditation of remotely located HEI in tribal area: IQAC spearheaded the successful accreditation endeavour by meticulously preparing the Self-Study Report, aligning institutional policies with NAAC guidelines. IQAC identified areas for improvement, implemented corrective measures, and facilitated external peer review visits. It played a pivotal role in coordinating the accreditation process, ensuring seamless interactions with external peer teams. Post-accreditation, IQAC continues to monitor and enhance quality benchmarks, demonstrating an unwavering commitment to sustained academic excellence and institutional improvement.</p>		
<p>Robust Feedback Mechanism: Established and maintained a robust feedback system involving students, and other stakeholders, facilitating regular assessments and improvements in various aspects of the college's functioning.</p>		
<p>Enhanced Academic Quality: Implemented and monitored various academic reforms, leading to improved teaching-learning processes, curriculum development, and assessment strategies, resulting in elevated academic standards across disciplines.</p>		
<p>Community Engagement and Social Initiatives: Initiated and actively participated in community outreach programs, social initiatives, and collaborative projects, strengthening the college's ties with the local community and contributing to societal development.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards		

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Promoting young faculty members to undergo Orientation Programme, Refresher Course, FDP, FIP, different workshops, etc. conducted by various HRDCs across the country.</p>	<p>The IQAC has created a forum for sharing information among the young faculty members regarding different courses conducted by various HRDCs across the country. Each stakeholder has been sensitized about the importance of such programmes/courses as these courses open up vistas of new knowledge so important to nurture the quality culture of the college.</p>
<p>Promotion of research opportunities for faculty members</p>	<p>Keeping in mind the suggestions of the NAAC Peer Team for the creation of an ecosystem for research activities in the college the IQAC decides to promote research opportunities for the faculty members of the college. The IQAC has created a lobby for inter-faculty discussion on various research avenues. As a result more than 5 research papers, a good many in various reputed national and international journals, have been published by different faculty members of college during the current assessment year.</p>
<p>Developing and Promoting Innovation in Teaching- Learning</p>	<p>The teaching -learning activity of the college has been hit hard by the COVID19 pandemic. Adapting to the new normal and greater adoption of ICT in teaching-learning has become incumbent. Most of the departments of the college conducted orientation programme for UG-I students for making them aware of their curriculum,</p>

physical and online facilities available in the college. They were also sensitized about gender discrimination, sexual harassment, ragging, social discrimination, etc. Many of the faculty members have adopted the blended mode of curriculum delivery for academic improvement and quality assurance. Online assignment was given.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
IQAC	21/12/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/01/2023

15. Multidisciplinary / interdisciplinary

The NEP 2020 introduces a holistic & multidisciplinary curriculum that aims to provide superior education that contribute to nation building through advancement of human resource. Faculty members were encouraged to have brainstorming sessions to discuss about the key ideology of NEP such as multi-disciplinary & holistic Under Graduate education with flexible curriculum, creative combinations of subjects, integration of vocational education, multiple entry and exit points with appropriate certification. As our institution is an affiliated college, the course structure and the content for academic teaching-learning is designed by the affiliating university as per the UGC guidelines. However IQAC is planning to start a practice of conducting extra curricular, motivational, career oriented lectures based on multi disciplinary subjects, on weekly basis for all students from this session.

16. Academic bank of credits (ABC):

As our college is affiliated to Shaheed Mahendra Karma University, Bastar, Jagdalpur, the institution follows the curriculum stipulated by the University. Institution is strategizing on the requirement and registration under NAD DigiLocker. Also, student can migrate from one college to another college during the course of study with the permission of the affiliating university. Currently, they can earn extra credits through activities such as NSS, NCC, sports and fine arts while taking admission in the college. Students are encouraged to enrol and successfully complete courses through online platforms such as Swayam, Coursera etc.

17.Skill development:

The institution promotes the learning and training of students to upskill themselves. HEI is committed to organise the events such as Yoga Day, sessions on Personality Development and Communication, etc. to uplift the soft skills of students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college being situated in Bastar region of Chhattisgarh, where the vernacular language is chhattisgarhi hindi, and gondi, employs both languages as well as English for teaching learning and communication. For any region, the vernacular language is most suitable for communicating ideas and the institution imposes no Language restriction in classroom teaching . Even in the online mode of teaching, faculty took extra care to ensure that the contents delivered were understood by the students . Students are allowed to write both internal and university examinations in hindi or English according to their preference. College offers various Science, Social science, Humanities and Business studies courses for UG students. In Science and Business studies classes, the concepts are delivered both in Hindi and English, but the students mostly write answers in hindi.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

HEI gives emphasis to the quality outcomes of achievement after attaining knowledge. We offer Under Graduate Programs and courses under the Faculty of Arts, Commerce and Science following the curriculum designed by our university. The Programme Outcomes, Programme Specific Outcomes and Course Outcomes are designed as per the curriculum developed by the university and evaluated by the institution and is communicated to the students. The outcome is set to develop basic life skills, vocational skills, intellectual skills and interpersonal skills. The outcome is transferred to the students through careful Analysis of the syllabus and through effective

exercise of team project labs and selfcreating activities. The activities of each department is focussed on the overall skill development and the students are encouraged to involve actively in all the academic and non-academic activities inside the college. The emotional intelligence of each student is deeply observed and give strong support to develop self awareness and empathy by giving mentoring and counselling sessions. The level of attainment of Couse Outcomes were measured via formal as well as informal mechanisms such as internal and external evaluation in association with feedback forms. We strategize the Outcome Based Education to create achievable goals while the students are free to choose the goals to be short term or long term. HEI aims at the holistic Development of our students' mind, body and spirit as our best practice.

20.Distance education/online education:

The college has been conducting regular classroom teaching employing ICT enabled tools. The year 2020-21 forced the academic community to shift to online mode of teaching-learning due to the COVID-19 pandemic. To enable the teachers to adapt to online mode, workshops were conducted by the university and higher education department of the state. Following the workshop, the teachers could shift effectively to the online mode. The internet facility of the college was upgraded. In the academic year 2020-2021, and 2021-22 classes were conducted through online mode and full use of the available ICT tools have been made. Teachers created interesting, well-designed and engaging classroom activities. Assignments were submitted through whatsapp and e-mail. Along with live sessions, recorded lectures were given.

Extended Profile

1.Programme

1.1 123

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 250

Number of students during the year

File Description	Documents
Data Template	View File

2.2 161

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 42

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 14

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 15

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	123
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	250
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	161
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	42
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	14
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	15
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	11916350
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	10
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by the University through the Board of studies. Some faculty members are nominated as members of the Board of Studies and contributed to curriculum development. The college ensures effective curriculum delivery through the following mechanism:

Time Table Committee -The college constitutes the timetable committee. The timetable is prepared and displayed on Notice Board.Faculty ensures the conduct of lecture sessions as per timetable every day.

Teaching Diary - A teaching Diary is prepared and maintained by every teacher, in which he/she records the daily contents of the lecture as taught in the class.

Teaching aids -Study materials, and notes are provided to students. Social sites like Youtube, WhatsApp, etc. are used for

effective teaching. Group discussions, quizzes are organized for students.

Feedback -The college has collectsfeedbackfrom alumni and students. The collected feedback is analyzed to assess the performance of students and college facilities. The institution has adopted an examination scheme. A schedule is prepared for the conduct of internal examinations. Students are kept informed about their performance. Students are made aware of their weaknesses and suggestions are given to improve their performance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar designed by the affiliating university. The Shaheed Mahendra Karma Vishwavidyalaya (BVV), Jagdalpur provides the calendar for information regarding teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination annual examinations, and other activities. we also publish the college academic calendar, which is displayed on the college website. The institution conducts its annual activities as planned in the academic calendar as provided by the affiliating university, yet in the case of internal examinations, and some activities like the NSS camp, the scheduled dates vary sometimes, because of clash with other activities conducted in the college, or/and local incidents

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the B. Any 3 of the above

following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

HEI incorporates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the Curriculum taught in courses of UG programs.

Gender issues and gender sensitization are taught through the compulsory Foundation Course (B.Sc., B.A., B.com., Part I, II, and III). Essays based on Gender issues, various stories, and poems taught through the prescribed textbooks evoke awareness regarding gender, human values, professional ethics, environment, and sustainability. Various programs are organized to sensitize the students at our college toward gender equality.

Environment and sustainability are the most integral part and concerns of the 21st century. Significant sections of the syllabi of different courses cover these issues rigorously. The compulsory course in Environment has been introduced for all UG programs. The

NSS wing of our college is actively involved in promoting awareness among students by conducting tree plantations, cleanliness drives, and organizing village upliftment camps in which students enthusiastically participate and learn the skills and serve the society.

List and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum have been highlighted and brief of description is depicted in table of courses implemented in government naveen college, bhairamgarh.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

87

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://govtcollegebhairamgarh.in/College.aspx?PageName=Stakeholders%20Feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

270

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

59

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The level of knowledge of students differs according to educational background, family background, and regional background. The institution makes effort to identify students with different learning levels. The students are monitored from the beginning of the sessions.

After their admission, they are assessed in enrolled courses by various subject teachers and mentors. Later academic performances are measured by internal assessments. After identification as slow learners and advanced learners, the teachers initiate and motivate each type of group.

For slow learners: Remedial classes are organized by all subject teachers to clear doubts of slow learners. Slow learners' problems are discussed by mentors and teachers. There are some identified reasons for slow learners in our college. Most have poor rural and tribal backgrounds, they lack appropriate fundamental knowledge, lack confidence, poor physical fitness, and are deprived of resources. College provides reading room facilities in college so that students stay in college and read books and meet their

teachers in extra classes. Efforts of tracking attendance and motivating them to participate in curricular and co-curricular activities to boost their confidence level are also done by teachers.

For advanced learners: College also has a group of fast and advanced learners. Besides the extra classes, they are motivated to learn more from e-resources and by providing them advance reading materials in library. They are encouraged to participate in extra curricular activities which foster in their decision making ability, leadership, analytical capability, inculcate team spirit, awareness, etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
250	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college is situated in a tribal area where students have normally less learning efficiency in comparison to urban areas. Therefore, the need of a different teaching methodology is required for the students. Hence, to enable the students to reach an effective level of learning, first of all, we try to remove their hesitation as they interact with teachers. Once they start participating actively in classroom discussions, teachers try to encourage them to participate in group discussions, seminars, and independent learning by using ICT and paper presentations, etc. In this way, we build up the confidence of students as they can develop problem-solving skills.

All faculty members constantly make effort to integrate teaching with real-life exposure to enhance students' participative learning and problem-solving methodologies. Group discussions, debates, assignments, field trips, quiz competitions, and student seminars are organized for the overall development of students. Debates on different topics are conducted where students are required to come up with different opinions to develop their arguing capacity and mental learning.

Experimental learning activities enhance the learning abilities of students by applying various concepts, practical papers are included in physics, chemistry, botany, and zoology. Various extracurricular activities are conducted to sharpen their knowledge. NSS activities also help students in experimental learning.

Assignments are also given to students on different subjects by faculty members to assess the knowledge obtained by students. Topic-related problems of students are solved with help of reference books, websites, group discussions, etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled teaching methodologies are being followed by the faculty members for an effective teaching-learning process. The use of multimedia teaching aids like projectors, desktops, laptops, computers, printers, tablets, android phones, pen drives, are generally used. The faculty members use audio-visual aids to demonstrate concepts to the students. Video lectures have been prepared by most of the faculty members and uploaded on YouTube as well as cgschool.in portal. Video lectures are also sent to the WhatsApp groups of students. Weblinks related to syllabus topics are also sent to students in their related WhatsApp groups.

A seminar hall equipped with ICT tools is available, where invited talks and other programs are conducted. A projector has also been installed in the seminar hall where seminars are presented by students. Whatsapp is used for sharing assignments, PDF Notes,

Internal assessments, projects, and online classes links.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

54

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessments are conducted as per mentioned in the academic calendar issued by Higher Education Chattisgarh and University.

As per university's assessment parameters, students evaluation is divided into two assessment levels. Internal assessment and annual examination at the UG level are conducted by the university. The college has a mechanism of internal assessment, which is consistent and robust in terms of frequency, variety & transparency. In order to ensure transparency in internal assessment, the system of internal assessment is communicated to students in time. The students are intimated in advance of the dates, timetable, nature of examination, and evaluations. The timetables are displayed on notice boards and WhatsApp groups of all courses in which teachers are now connected to students.

All attendance records in internal examinations and summary of marks are properly maintained by teachers for academic audit. Valuation is done by the respective subject teacher. The institute follows the rules and regulations of university for the internal evaluation process of theory and practical papers.

Student feedback has also been collected to evaluate the quality of teaching-learning. The record of students is kept by the in charge of internal examinations. The students are made aware of the shortcomings and given suggestions to refine their answers and perform better in annual examinations. For practical examination, evaluation is done with transparency based on different parameters like practical records, teachers assessment, performance, and viva-voce.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the case of internal examination, an examination-related timetable is decided by the institution and displayed on the notice board. To ensure proper conduct of examination two invigilators are assigned in each exam room. If the examinee has any grievance arising during the process of internal evaluation, one is free to discuss it with the subject teacher. The matter is resolved based on academic facts. If a student is not able to appear in the exam due to medical or any other genuine reason, the internal examination is conducted for that student as per norms, provided he submits an application to the subject teacher. The grievance of the students related to assessment is made clear by showing his/her performance in the answer sheet.

Grievances related to university exams regarding a question, the examinee is asked to write and complete the exam after which a letter is written to the registrar of Bastar university with the related problem and exact grievance. The students against whom U.F.M cases were registered in final exams are dealt with justifiably. With reference to external examination evaluation, if a student scores fewer marks than expected, he/she can apply for a revaluation of his/her answer sheet after paying the prescribed fee. University provides the photocopies of their answer sheets to

students. If the student feels that the evaluation is not correct, he/she can apply for reevaluation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (POs) and Course Outcomes (COs) for all the programs offered by our college are prepared by our faculties of all departments keeping in view the university curriculum. As POs are student-centered and they focus on the knowledge and skills that graduates of the program should be able to demonstrate. It is extremely important that the students must be acquainted with the outcomes of the program and course in which they are opting for admission. Students are informed about the outcomes through interaction in the induction program and simultaneously displayed in college premises as well as on the website.

Students are well informed about the program outcome and course outcomes in which they are explained about the attributes they will acquire in skills, leadership, awareness & level of knowledge.

The courses offered in the college are in Arts, Science, and Commerce stream: the students are made aware through interactions with teachers at the beginning, of course, they are going to learn and acquire knowledge and the need and achievements which will be helpful to build their career.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. The copies of the syllabi are kept in the department. It is distributed beginning of the year, among students. However, the students can download the syllabus and other respective information in the college website www.govtcollegebhairamgarh.in

2. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme, etc. to the students.

For BA, BSc, BCom courses

(i) Two internal assessment examinations based on the final examination pattern. (ii) Blackboard presentation (iii) Quizzes+ or objective questions, if needed. (iv) Group discussion (v) Field/Project work for environmental studies, geography, other subjects

Marks of internal assessment examinations are recorded in a register, and uploaded on the university website if instructed to do so.

3. The Institute provides opportunities for students to exhibit their understanding through the medium of expression i.e. oral or written. The outcome of the entire exercise is that the evaluation method does not become a hurdle while evaluating. Keeping this view in mind, some extra-curricular activities are subject and topic-based, e.g., Quick lecture on a given topic, Rangoli, awareness/celebration day, Hindi-divas, Women's day, Constitution day, Voter awareness day, AIDS awareness, etc. From these practices, a student can optimally express their knowledge and this enhances their confidence.

4. The Institute follows the evaluation process of the university, as described above. This type of evaluation includes internal assessment, and External examinations conducted at the end of the course.

5. The examinations and results of the University also measure the attainment of CO, PO, and PSO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

42

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://govtcollegebhairamgarh.in/Content/297_158_2.7.1\(Analysis\).pdf](http://govtcollegebhairamgarh.in/Content/297_158_2.7.1(Analysis).pdf)

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote the institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS) and YRC. Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven day camp in a nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Social interaction, Group discussion, Eradication of superstition, Environmental awareness, Swachhta Abhiyan, Women empowerment, National Integrity, Aids awareness.

It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, the spirit of adventure, and the idea of self-service. Other than NSS the various departments of the college are conscious of their responsibilities for shaping students into responsible citizens of

the country by making students aware of social issues through various programs like Environmental Awareness, Personal Health, and Hygiene, Road Safety, Tree Plantation, Voters awareness, etc. All these mentioned activities have a positive impact on the students and they developed student community relationships, leadership skills, and self-confidence of students. It also helped in cultivating the hidden personality of students and creating awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

312

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our collegeis committed to providing high-quality education through classroom teaching, practical training, and by providing excellent infrastructure and experience. The Institute fulfills all the norms specified by the statutory bodies in terms of land requirement, instructional, administrative, and amenities areas.The campusis spread over the area of 20.46 acres with a total constructed area of 2.075685 acres of college buildings and a boys hostel. The college campus has sufficient space for all academic, administrative, co-curricular, and extra-curricular activities. The state-of-the-art infrastructure provides a rich learning environment.

College houses spacious and sufficient classrooms, a seminar hall, state of the art laboratories.The entire campus is under CCTV surveillance for safety and security purposes.There is an abundance of infrastructural resources such as Lecture halls: 10, Seminar Hall: 01, Laboratory: 05, Library: 01, Office: 01, Computer lab: 01, and other adequate facilities including Staffroom, Boys & Girls Common Rooms, and Storeroom. One classroom is a smart classroom with ICT-enabled tools. The seminar hallhavingICT facility for audio-visual presentations.

All the laboratories are well equipped with the necessary experimental setups of excellent quality. Every laboratory is provided with a green/black board for teaching.Institute has a well-set up a computer lab, where students, as well as faculty, can avail the facility of internet and audio-visual aids. The

entire campus is Wi-Fi enabled and connectivity is provided to students and faculty on their laptops.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute focuses on the overall development of the students through participation in co-curricular activities and extra-curricular activities. Ever since the inception of the institute, the objective has been to provide a holistic experience to the students and hence has taken measures to develop the necessary infrastructure to achieve it.

Sports & Games:

The institute has well-equipped facilities for indoor sports like Table-Tennis, Carrom, Chess, etc. The institute does not compromise on the physical development of the students and thus provides for outdoor sports activities in the vicinity of the institute. Some of the outdoor sports activities carried out are Badminton, Volleyball, Cricket, Football, Kabaddi, athletics, Shot Put, etc.

Gymnasium:

The institute has an in-house gymnasium facility to which the faculty and students can avail themselves. The gymnasium has facilities like a treadmill, abdominal bench, Weights, and Dumbbells.

Cultural:

The institute has ample open-air space, where students conduct these cultural programs. HEI has its own music systems, amplifiers, speakers and a built up stage to organize the cultural events. The activities contribute to building the overall personality of the students. All the activities are driven through students to provide them with a competitive and encouraging platform for holistic development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the heart of an academic and learning system located on the first floor and is easily accessible by one and all. The mission of the library is to facilitate the creation of new knowledge through the acquisition, organization, and dissemination of knowledge resources and providing value-added services. It remains open 8 hrs a day (10.30am to 05.30pm) and maintains a core collection of around 11000 books. The diversity of the library collection includes Textbooks, Reference books, a Book bank, etc. The library has a separate reading area also.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

299997

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has always given priority to the up-gradation of IT facilities. Besides having 10 computers and a laptop, we have the BSNL Fibre service installed in July 2021. Regular updating is being done in facilities at the institute level in order to maximize the benefits to all students as well as staff.

Internet Connection:The institute regularly inspects the internet connection and as of now, the available internet bandwidth is 50MBPS provided by BSNL.

No. of Systems and their Configuration:Our college presently has a total of 11 working computers out of which 10 are available for students.

Licensed software:Institute has various software needed for academic purposes which include basic software like MS Office etc.

Licensed version of OS:The institute has licensed copies of the Windows Operating System.

I/O Devices:The institute purchases printers as per the

requirements. The institute has 04 printers/scanners/photocopiers in all.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1633016

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has established systems for maintaining and utilizing the physical and support facilities. Maintenance is carried out throughout the year and as and when required.

The college has an external agency to maintain internet connectivity and a CCTV security system. For electrical repairs, the institute has regular visits of electricians on campus. For other repairs and maintenance, there is a set procedure that is followed by the institute. The request for repairs and maintenance is discussed by the administrative staff with the Principal. Minor repairs of the equipment, computers, etc. are done in-house by the technical staff.

Cleaning and sweeping: A fourth class external person is kept in each session for cleaning and sweeping the passages, classrooms, washrooms, surroundings, etc.

Network system: The Institute has a couple of qualified people who maintain computer systems, software, etc., and networking facilities like WI-FI.

Garden: All gardening activities on the campus like cutting, cleaning, watering, soiling, etc. are handled by the NSS students.

Security: CCTV surveillance is present on the campus for security purposes, which is maintained by a hired external agency.

Utilization of facilities:

Every department maintains a stock register for the available equipment. Proper inspection is done and verification of stock takes place at the end of every year. The campus maintenance is monitored through surveillance Cameras.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

68

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

13

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates the representation as well as engagement of students in various bodies of the college.

Representation in administration: There are many committees in which student representation in administrative bodies is allowed. For Example, Student union, class representative, Anti-ragging committee, IQAC committee, etc. Every year the Student union is constituted by direct election or by nominations through merit according to government rule. In this process, Student Union President, Vice-president, Secretary, and Joint-secretary are

elected or nominated.

The IQAC committee is working in the college. One or two members are nominated from the student's section. Alumni, external members, teachers, and administrative officers from college are other members of the committee.

Representation in co-curricular activities: There are many committees in which student representation is done. For example, academics, Sports, Cultural, etc.

The aim of SVEEP is to move awareness programs among students to include their names on the voter lists. The student nominated for this aim is called Campus Ambassador.

Representation in extra-curricular activities: There are many committees in which the students' representation is done, e.g., NSS, STUDENT UNION, etc. These units conduct mainly extra-curricular activities. Students got representation in these committees. Every year they nominate students to take help in the functions of units. NSS nominates one dal-Nayak for good conduction of 7-days camp. The sports unit also nominates students for the proper function of games and sports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have no registered alumni association to date. However since session 2021-22 we have been organizing alumni meet officially to have a connect with our old students. In such meetings, we welcome our alumni, seek their experiences, their present status, share the developments of the college, and also take their feedback in online format through google form.

File Description	Documents
Paste link for additional information	http://www.govtcollegebhairamgarh.in/Content/294_158_256_158_alumni%20meet%202022.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To impart qualitative and value-based education to rural and tribal students.

Mission: To prepare students for the new life challenges and provide them the opportunities to explore their full potential to shape them into future leaders, entrepreneurs, servicemen, and above all good human beings.

The head of the institution, the principal works with the staff council, heads of departments, and IQAC to ensure the appropriate working of academic programs, extension activities, etc. Academic, administrative, co-curricular, and extracurricular activities are planned by conducting regular meetings, and interactions with stakeholders.

Keeping in view the intellectual conditions of most of the students in this tribal area, all the teachers are instructed to focus more on the practical implementation of their portion in the syllabus. Teachers provide maximum help to the students by taking extra, remedial classes for weaker students, and providing useful notes by hand/on WhatsApp. Teachers are instructed to inculcate real-life local-level situations in their explanations during lectures.

The college administration has decided not to bind the students for any specific uniform keeping in view the economic status of most of the students and to promote diversity, with the condition that the dress-up should be decent enough as per the requirements of an educational institution.

The institution works in keeping with the expectations of the local youth of the region. Policies and programs are framed in keeping with the needs of local students. The college functions according to the norms of higher education and affiliating university.

File Description	Documents
Paste link for additional information	http://govtcollegebhairamgarh.in/College.aspx?PageName=Vision%20and%20%20Mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal as an academic and administrative head plays a vital role in the governance of the policies and plans and their implementation. Various committees and cells are constituted by the principal and through a well-defined system, responsibilities are communicated to the teaching and non-teaching staff members. The leadership provides the opportunity to the HODs and the teaching faculty to serve as conveners and in-charge and members of various bodies like IQAC, Examination Committee, Sports Committee, NSS, Youth Red Cross units, etc. for the effective functioning of the academic and non-academic activities. The faculty members are given opportunities to serve on different committees. The Principal holds meetings periodically with the HODs, staff members, and the conveners of all the committees to ensure active participation and effective implementation of decisions.

Effective leadership in our college is exemplified through visible institutional practices, foremost among them being decentralization and participative management. These principles create a dynamic environment that fosters collaboration, innovation, and a sense of shared responsibility among all stakeholders.

In our college, decentralization is evident in departmental autonomy, allowing academic units to tailor their strategies to the unique needs of their disciplines. This not only enhances efficiency but also promotes a culture of accountability.

Our college promotes participative management through regular forums, open discussions, and collaborative initiatives that involve faculty, staff, and students. This inclusive approach not only values the input of each member but also enhances a sense of community and shared goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution, embarked on a transformative journey towards

excellence by seeking accreditation from the esteemed NAAC in the academic years 2022-23.

Strategy:

Under the able leadership of IQAC, our teaching and non-teaching staff collaborated to devise a comprehensive strategy for accreditation.

Procedure:

- **Preparation:**

The journey commenced with rigorous planning, involving the formalization and organization of extensive past records, ensuring a robust foundation for the accreditation pursuit.

- **New Initiatives:**

In our pursuit of excellence, new practices were implemented to enhance the overall college experience such as Environmental Cleanliness and Water Conservation, aligning with NAAC criteria and contributing to the institution's growth.

- **Student and Alumni Involvement:**

Acknowledging the integral role of stakeholders, students, and alumni actively participated in the accreditation process. Their valuable insights and contributions were incorporated into the self-assessment, enriching the overall evaluation.

- **Documentation:**

Thorough documentation and data compilation formed the backbone of our accreditation efforts. From internal audits to the compilation of evidence, every step was meticulously undertaken to meet the stringent requirements set by NAAC.

- **Internal Audits and Feedback Mechanism:**

Regular internal audits were conducted, accompanied by a robust feedback mechanism. This iterative process ensured continuous self-assessment, allowing us to address areas of improvement promptly.

Outcome:

The culmination of these collective efforts resulted in a resounding success – accreditation from NAAC. Recognition of our efforts extends beyond accreditation; it resonates in the improved institutional quality, affirmed by positive feedback from students and alumni. Their testimonials stand as testament to the collaborative spirit that defines our institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://govtcollegebhairamgarh.in/Content/2991776.2.1%20strategic%20plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Government of Chattisgarh is the supreme authority as our college is a government institution. The directorate of higher Education frames academic and administrative rules which are followed in the college. The guidelines of the affiliating university are followed. For effective functioning, different committees such as admission committee, examination committee, grievance redressal committee, Anti-ragging committee, and various other minor committees are constituted which work under the guidance of the principal. The Principal applies all the order, rules, and guidelines received from Higher Authority. The college is run by the following:

1- Order received by the Affiliated university

2- Order received by the Department of Higher education, Chhattisgarh Government

The principal provides overall leadership and direction for the development and utilization of resources. Faculty members undertake academic responsibilities and are in charge of these committees. Apart from this student representatives are also included in some committees to give feedback and place views of students to improve college functioning. IQAC has been established to ensure quality is maintained in all functional aspects and take measures to review institution functioning from time to time. The service rules for teachers and non-teaching staff are as per UGC

and state government. Recruitment of teachers is done through CGPSC (Chattisgarh Public Service Commission). Recruitment of non-teaching staff is done by the state government.- There is a promotional procedure determined by the government. The grievances of students are redressed through the grievance redressal committee by the principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://govtcollegebhairamgarh.in/Content/96_133_6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Our government-run institution has all the welfare measures as given by the State government. All newly regular staff are covered under a new pension scheme where the government contributes an amount equal to 10% of the basic pay and DA towards NPS. On the other hand, all other staff members who joined before 2004, are covered under the old pension scheme, where they get the benefit of GPF and others.

However, all regular staff members are also covered under the Group Insurance Scheme, which provides the benefits of life insurance to the staff. Besides this, all regular employees and their dependent family members have the facility of getting free hospitalization cover in the government-approved hospitals.

Other Welfare schemes of State Government:

Allowances: 1. Dearness Allowance 2. House Rent Allowance 3. Tribal Area Allowance Leave: 1.Casual Leave (13 days)2.Half PayLeave on medical ground (20 days) 3.Earn Leave 4.MaternityLeave (6 month) 5.PaternityLeave (15 days) 6.studyLeave (2 yrs) 7. teacher fellowship(for teaching staff) 8.Summer and winter vacation (for teaching staff) Remuneration (for exams) Loans and advances for class III & class IV Family pension

The College administration has given excellent infrastructural facilities to all its employees in order to create a healthy working environment. These facilities include a water cooler, water filter, fans, air cooler, induction cooktop, refrigerator, separate almirah cabins, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institution has a prescribed Performance Appraisal System for teaching as well as the non-teaching staff.

For the aforesaid purpose, at the end of the academic session, a Self-assessment form is given to all staff members to enter details of their performance every year. The Principal observes the daily work of the staff and then evaluates them at the end of each academic session.

Every regular staff member has to fill up and submit his/her C.R. (Confidential Report) every year to the Principal. The principal of the institution then checks every CR of the teaching and non-teaching staff and marks his/her opinion and sends them to the commissioner, department of higher education for further action. Teachers also fill API formats and they are also forwarded to the commissioner, department of higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As the HEI is run and regulated under the Chhattisgarh state government, the accounts are maintained as per the departmental rules and regulations. The audit is therefore done by the department itself periodically. In the previous session, HEI underwent the departmental audit of its accounts for previous years viz. 10/07/2013 to 30/08/2014, and 01/02/2017 to 31/03/2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principal sources of funds for the college are: allotment from the state government, development grants received from U.G.C., and development fees collected from the students. The allotments received from the state government are also under special heads and they are spent for the purposes they are meant.

The institution has a proper strategy for mobilization and optimal utilization of funds:

UGC: The funds received from the U.G.C. are clearly mentioned for which purposes they are granted.

Amalgamated funds- Fees are collected from the students as the amalgamated fund. These funds are used for student-centric activities like sports, annual gatherings, and for various needs that come up from time to time.

Salary component: The government pays the salary of the faculties and also issues orders for the appointment of teachers against vacant posts at the beginning of the session. A draft budget is prepared every year taking into consideration the requirements.

Preparation of budget: Before the commencement of the financial year, an institutional budget is prepared every year for the expenditure to be met for the forthcoming session consisting of Salary payments for teaching faculty and non-teaching staff, procuring equipment, purchase of books, stationery, and consumables required.

Procurement process: Quotations are invited from at least three different suppliers to find out the comparatively lowest price which is approved by the purchase committee. Purchase rules of state government are followed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Through meticulous planning and steadfast execution, the IQAC has played a pivotal role in shaping a culture of continuous improvement. By establishing robust mechanisms for self-assessment, the cell has empowered our institution to identify areas of strength and areas that warrant enhancement.

- **NAAC accreditation of remotely located HEI in tribal area:** IQAC spearheaded the successful accreditation endeavour by meticulously preparing the Self-Study Report, aligning institutional policies with NAAC guidelines. IQAC identified areas for improvement, implemented corrective measures, and facilitated external peer review visits. It played a pivotal role in coordinating the accreditation process, ensuring seamless interactions with external peer teams. Post-accreditation, IQAC continues to monitor and enhance quality benchmarks, demonstrating an unwavering commitment to sustained academic excellence and institutional improvement.
- **Robust Feedback Mechanism:** Established and maintained a robust feedback system involving students, and other stakeholders, facilitating regular assessments and improvements in various aspects of the college's functioning.
- **Enhanced Academic Quality:** Implemented and monitored various academic reforms, leading to improved teaching-learning processes, curriculum development, and assessment strategies, resulting in elevated academic standards across disciplines.
- **Community Engagement and Social Initiatives:** Initiated and actively participated in community outreach programs, social initiatives, and collaborative projects, strengthening the

college's ties with the local community and contributing to societal development.

In essence, the Internal Quality Assurance Cell has become a catalyst for positive change, fostering a culture of excellence, accountability, and continuous improvement within our college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has implemented a comprehensive feedback system that actively involves stakeholders in each program, enabling the refinement of the teaching-learning process and curriculum. Despite limitations in altering the university-designed curriculum, the institution values student feedback for faculty self-appraisal and improvement. The IQAC analyzed suggestions from diverse departments and formulated an action plan for implementation in the upcoming session. Strategies include regular faculty meetings, additional classes to address syllabus delays, the introduction of IT-friendly smart classes, increased assignments for improved employability. Additionally, the institution is committed to the ongoing expansion and update of library resources, allocating a dedicated budget annually. Despite current challenges in digitalization and low student footfall, plans are underway to transform the library into an advanced, IT-enabled facility in the future.

Two prominent incremental improvements took place in the session 2022-23.

1. Accreditation by NAAC: The College IQAC successfully completed the accreditation process by the NAAC. This accomplishment signifies that the institution has met the established quality standards in various aspects of education, infrastructure, and governance, contributing to its overall improvement and recognition. And we are in process to improve the grade in the next cycle.

2. **Transition to Online Feedback System:** The IQAC initiative introduced a significant improvement by transitioning from an offline to an online format for collecting feedback from both students and alumni. This move enhances the efficiency and accessibility of the feedback process, allowing a wider and more convenient participation, and reflects the institution's commitment to continuous improvement based on stakeholder inputs.

File Description	Documents
Paste link for additional information	http://govtcollegebhairamgarh.in/College.aspx?PageName=Stakeholders%20Feedback
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is a co-ed college. Both girls and boys study here in a common classroom. The college ensures that there is the fair and impartial treatment of students of both genders.

Women Cell- The College has a dedicated cell for the girls. The aim of this cell is to promote a culture of respect and equality for the female gender and also to monitor the treatment of women in the college.

2- Separate Common room: The College has separate common rooms for girls.

3- Participation in College committees: In all college committees like sports committee, YRC, NSS, etc girls have no less participation than the boys.

4- Security through CCTV: Our college is well secured for all girls through more than 12 CCTV cameras watching at the main gate, all lobbies, which cover the entrances of all classrooms, girls common room, library, sports room etc.

On 26/08/2022, college organized Women Equality Day.

On 21/01/2023 awareness campaign regarding the "government schemes for women", was organized in the campus.

On 28/02/2023 Awareness campaign on prevention of "women exploitation and domestic violence" was organized in the campus

On 09/03/2023, International Women's Day was organized by spreading awareness and information regarding "Sakhi one stop centre", bijapur chhattisgarh; in collaboration with mahila and baal vikas vibhag, bijapur, chhattisgarh.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.govtcollegebhairamgarh.in/College.aspx?PageName=Women%20and%20Internal%20Complaints%20Cell

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We have provided almost 10 dustbins in the college campus. All the solid waste is dumped into those dustbins and every next morning the garbage is taken out by the Nagar panchayatgarbage vehicles. All the waste taken out by Nagar panchayat vehicles is then taken to a place where the waste management is done by segregating the waste into degradable and non-degradable waste. Degradable waste is used for preparing compost at composting centers.

We have two water coolers for the students in the campus. The wastewater that comes out is stored in a bucket. The bucketwhen filled is emptied by pouring it into the plants around the verandah.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.youtube.com/watch?v=fL86S7fOgLs
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution

A. Any 4 or all of the above

system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Tolerance and harmony towards cultural diversities - The college and its teacher and staff jointly celebrate the cultural and regional festivals, teacher's day, welcome and farewell program, important days, rallies, oath, plantation, etc., and many activities together. The co-operation between teacher and students are such that in family festival like marriage program, cultural and ritual activity they invite staff members also. The teacher also goes and take participates in these programs. In the annual sports and games, the teachers also take part in it. Funny games and group games like cricket matches between staff and students are organized by the sports departments.

Tolerance is the basic song in the Indian Culture. India is the largest and greatest teacher of tolerance.

In this way, the institute makes efforts/initiatives in providing an inclusive environment.

Linguistic diversities – Halbi and Gondi are tribal and regional languages. Hindi is the state and national language. Halbi and Gondi are spoken among students occasionally. Tribal Culture inclusiveness is the heritage of this college.

On important occasions, Rangoli is prepared by girls. The garland and guldasta for guests are also prepared by them. The student helps in the cleanliness and plantation program, In the rally, health awareness, anti-worm program, and cultural program with the program in charge.

College republic day, independence day, and constitution day are celebrated every year by all the staff and students irrespective of their religion and culture or language, in order to invoke communal and cultural harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College tries to Sensitize students and employees of the Institution to the constitutional obligations: values, rights, duties, and responsibilities of citizens. Some of them are below: The college organizes programs on constitution day. The aim of the program is to aware of constitutional obligations: Values, Rights, Duties, and responsibilities of the citizens. On this occasion lectures by the Principal and staff members are organized.

On 26.11.2022, in a program, the Principal stated that our constitution provides all citizens the values of human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect, and superiority of the constitution in the national life. The oath of saving constitutional values was taken. The lecture on abiding by fundamental rights and fundamental duties is stated.

Every year on National day (The Independence Day and The Republic Day), the National flag of India is saluted. A national song is also sung on this occasion.

To enhance our democracy some ideas are also done. For example, the Voter awareness program, i.e., SVEEP is organized by the college. Rally, Oath, Competition, etc. Every student is motivated to take part in voting. A Teacher was allotted duty as MASTER TRAINER to train the election officers in Assembly elections this year by the District Election Office Bijapur.

In addition to the above, Har Ghar Tiranga rally was organised on 15/08/2022. Also the national anthem is sung everyday by all in the daily assembly.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates diwas, Jayanti, and festivals in a healthy environment. Two national days, i.e., Independence Day is held on 15 August, and Republic Day is held on 26 January every year. In this program, all the freedom fighters are respected by the Principal, and staff members including teaching and non-teaching staff and Students. Some students present slogans, songs, or lectures on this occasion.

On teacher's day, students meet in college to honor respected teacher Dr. Radhakrishnan. College celebrates the teacher's day every year. Students and teachers greet each other. Teachers encourage students to become successful, good human beings in life, to achieve goals, and to show the right direction. Students honor all the teachers by giving mementos. On the National Unity day, students and teachers take the Oath for national unity. On the International Yoga Day, all staff and many students collect on the campus.

The college organized and managed Rashtriya Hindi Diwas on 14/09/2022, International Women's Day, National Youth Day on 12/01/2023, Women's Equality Day on 26/08/2022, Constitution Day on 26/11/2022, World Human Rights Day on 10/12/2022, World Aids Day on 01/12/2022, Teachers Day, Republic Day, Independence Day, etc. during the 2022-23 session in participation of internal as well as external stakeholders.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. "One Rupee Initiative: Fostering Unity through Micro-Contributions"

Objectives:

- Fostering a sense of unity and collaboration among students and teachers.
- Channeling small, regular contributions into a collective force for positive change.
- Instilling a culture of giving back to society and contributing to the greater good.

Participation in the One Rupee Initiative is entirely voluntary. Students and teachers contribute a nominal sum of one rupee every day, symbolizing the power of collective micro-contributions. The funds collected are carefully managed and directed towards community projects, charitable causes, or supporting individuals in need. Regular updates and transparent communication ensure that contributors are informed about the impact of their contributions.

2. Promotion of Environmental Cleanliness and water conservation.

Objectives:

- To create a better learning atmosphere which makes the environment clean in and around the college, foster a sense of connection to the natural world, promoting sustainable development, develop the habit of cleanliness in students about self and college surroundings, generate awareness among students about sanitization and public health, spread the cleanliness drive to the villages.

Practice: All students and staff, of our college participate in swachhta abhiyan of the college campus. Students clean the campus themselves. Students are self motivated about cleanliness, and they also encourage people of the locality about the importance of cleanliness. Apart from rainwater harvesting in the campus, the college has arranged for the tubs and buckets to collect the wastewater coming out of the water cooler to be reused by pouring it into the plants around the verandah in campus.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Promoting Integrated Personality Development:

Keeping the Vision and Mission of the HEI in mind, the institution is dedicated to holding its human resources into paragons of virtue and excellence, emphasizing integrated personality development to prepare students for global challenges. Focusing on five dimensions—physical, intellectual, ethical, social, and cultural—the college nurtures students who not only excel academically but also garner recognition in sports, co-curricular activities, and community service. Qualified teaching faculty contributes to intellectual growth, constantly upgrading their qualifications through workshops and seminars. The institution offers programs in Arts, Commerce, and Science, employing ICT-enabled teaching and audio-visual aids.

To deepen students' knowledge, the college organizes extension lectures, national seminars, and workshops, featuring guest speakers. Assignments, projects, and contests evaluate students' research aptitude and knowledge. Field trips and a well-stocked library enhance experiential learning. Remedial classes aid slow learners, and an annual sports meet ensures equal opportunities for both genders. A gymnasium promotes physical fitness, while co-curricular activities sharpen the cultural component of students' personalities.

NSS and outreach programs motivate students to embrace social roles, with activities like awareness rallies and plantation drives fostering social responsibility. Ethical conduct is instilled through values such as compassion, tradition, cooperation, honesty, nationalism, and secularism. Motivational sayings adorn the college corridors, inspiring students towards an ethical lifestyle. In summary, the institution tirelessly strives to equip students with exceptional traits, setting them apart from their peers.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by the University through the Board of studies. Some faculty members are nominated as members of the Board of Studies and contributed to curriculum development. The college ensures effective curriculum delivery through the following mechanism:

Time Table Committee -The college constitutes the timetable committee. The timetable is prepared and displayed on Notice Board.Faculty ensures the conduct of lecture sessions as per timetable every day.

Teaching Diary - A teaching Diary is prepared and maintained by every teacher, in which he/she records the daily contents of the lecture as taught in the class.

Teaching aids -Study materials, and notes are provided to students. Social sites like Youtube, WhatsApp, etc. are used for effective teaching. Group discussions, quizzes are organized for students.

Feedback -The college has collectsfeedbackfrom alumni and students. The collected feedback is analyzed to assess the performance of students and college facilities. The institution has adopted an examination scheme. A schedule is prepared for the conduct of internal examinations. Students are kept informed about their performance. Students are made aware of their weaknesses and suggestions are given to improve their performance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar designed by the affiliating university. The Shaheed Mahendra Karma Vishwavidyalaya (BVV), Jagdalpur provides the calendar for information regarding teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination annual examinations, and other activities. we also publish the college academic calendar, which is displayed on the college website. The institution conducts its annual activities as planned in the academic calendar as provided by the affiliating university, yet in the case of internal examinations, and some activities like the NSS camp, the scheduled dates vary sometimes, because of clash with other activities conducted in the college, or/and local incidents

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
2	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

HEI incorporates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the Curriculum taught in courses of UG programs.

Gender issues and gender sensitization are taught through the compulsory Foundation Course (B.Sc., B.A., B.com., Part I, II, and III). Essays based on Gender issues, various stories, and poems taught through the prescribed textbooks evoke awareness regarding gender, human values, professional ethics, environment, and sustainability. Various programs are organized to sensitize the students at our college toward gender equality.

Environment and sustainability are the most integral part and concerns of the 21st century. Significant sections of the syllabi of different courses cover these issues rigorously. The compulsory course in Environment has been introduced for all UG programs. The NSS wing of our college is actively involved in promoting awareness among students by conducting tree plantations, cleanliness drives, and organizing village upliftment camps in which students enthusiastically participate and learn the skills and serve the society.

List and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum have been highlighted and brief of description is depicted in table of courses implemented in government naveen college, bhairamgarh.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

87

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://govtcollegebhairamgarh.in/College.aspx?PageName=Stakeholders%20Feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

270

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

59

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The level of knowledge of students differs according to educational background, family background, and regional background. The institution makes effort to identify students with different learning levels. The students are monitored from the beginning of the sessions.

After their admission, they are assessed in enrolled courses by various subject teachers and mentors. Later academic performances are measured by internal assessments. After identification as slow learners and advanced learners, the teachers initiate and motivate each type of group.

For slow learners: Remedial classes are organized by all subject teachers to clear doubts of slow learners. Slow learners' problems are discussed by mentors and teachers. There are some identified reasons for slow learners in our college. Most have poor rural and tribal backgrounds, they lack appropriate fundamental knowledge, lack confidence, poor physical fitness, and are deprived of resources. College provides reading room facilities in college so that students stay in college and read books and meet their teachers in extra classes. Efforts of tracking attendance and motivating them to participate in curricular and co-curricular activities to boost their confidence level are also done by teachers.

For advanced learners: College also has a group of fast and advanced learners. Besides the extra classes, they are motivated to learn more from e-resources and by providing them advance reading materials in library. They are encouraged to participate in extra curricular activities which foster in their decision making ability, leadership, analytical capability, inculcate team spirit, awareness, etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
250	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college is situated in a tribal area where students have normally less learning efficiency in comparison to urban areas. Therefore, the need of a different teaching methodology is required for the students. Hence, to enable the students to reach an effective level of learning, first of all, we try to remove their hesitation as they interact with teachers. Once they start participating actively in classroom discussions, teachers try to encourage them to participate in group discussions, seminars, and independent learning by using ICT and paper presentations, etc. In this way, we build up the confidence of students as they can develop problem-solving skills.

All faculty members constantly make effort to integrate teaching with real-life exposure to enhance students' participative learning and problem-solving methodologies. Group discussions, debates, assignments, field trips, quiz competitions, and student seminars are organized for the overall development of students. Debates on different topics are conducted where students are required to come up with different opinions to develop their arguing capacity and mental learning.

Experimental learning activities enhance the learning abilities of students by applying various concepts, practical papers are

included in physics, chemistry, botany, and zoology. Various extracurricular activities are conducted to sharpen their knowledge. NSS activities also help students in experimental learning.

Assignments are also given to students on different subjects by faculty members to assess the knowledge obtained by students. Topic-related problems of students are solved with help of reference books, websites, group discussions, etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled teaching methodologies are being followed by the faculty members for an effective teaching-learning process. The use of multimedia teaching aids like projectors, desktops, laptops, computers, printers, tablets, android phones, pen drives, are generally used. The faculty members use audio-visual aids to demonstrate concepts to the students. Video lectures have been prepared by most of the faculty members and uploaded on YouTube as well as cgschool.in portal. Video lectures are also sent to the WhatsApp groups of students. Weblinks related to syllabus topics are also sent to students in their related WhatsApp groups.

A seminar hall equipped with ICT tools is available, where invited talks and other programs are conducted. A projector has also been installed in the seminar hall where seminars are presented by students. Whatsapp is used for sharing assignments, PDF Notes, Internal assessments, projects, and online classes links.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

54

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessments are conducted as per mentioned in the academic calendar issued by Higher Education Chattisgarh and University.

As per university's assessment parameters, students evaluation is divided into two assessment levels. Internal assessment and annual examination at the UG level are conducted by the university. The college has a mechanism of internal assessment, which is consistent and robust in terms of frequency, variety & transparency. In order to ensure transparency in internal assessment, the system of internal assessment is communicated to students in time. The students are intimated in advance of the dates, timetable, nature of examination, and evaluations. The timetables are displayed on notice boards and WhatsApp groups of all courses in which teachers are now connected to students.

All attendance records in internal examinations and summary of

marks are properly maintained by teachers for academic audit. Valuation is done by the respective subject teacher. The institute follows the rules and regulations of university for the internal evaluation process of theory and practical papers.

Student feedback has also been collected to evaluate the quality of teaching-learning. The record of students is kept by the in charge of internal examinations. The students are made aware of the shortcomings and given suggestions to refine their answers and perform better in annual examinations. For practical examination, evaluation is done with transparency based on different parameters like practical records, teachers assessment, performance, and viva-voce.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

In the case of internal examination, an examination-related timetable is decided by the institution and displayed on the notice board. To ensure proper conduct of examination two invigilators are assigned in each exam room. If the examinee has any grievance arising during the process of internal evaluation, one is free to discuss it with the subject teacher. The matter is resolved based on academic facts. If a student is not able to appear in the exam due to medical or any other genuine reason, the internal examination is conducted for that student as per norms, provided he submits an application to the subject teacher. The grievance of the students related to assessment is made clear by showing his/her performance in the answer sheet.

Grievances related to university exams regarding a question, the examinee is asked to write and complete the exam after which a letter is written to the registrar of Bastar university with the related problem and exact grievance. The students against whom U.F.M cases were registered in final exams are dealt with justifiably. With reference to external examination evaluation, if a student scores fewer marks than expected, he/she can apply for a revaluation of his/her answer sheet after paying the prescribed fee. University provides the

photocopies of their answer sheets to students. If the student feels that the evaluation is not correct, he/she can apply for reevaluation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (POs) and Course Outcomes (COs) for all the programs offered by our college are prepared by our faculties of all departments keeping in view the university curriculum. As POs are student-centered and they focus on the knowledge and skills that graduates of the program should be able to demonstrate. It is extremely important that the students must be acquainted with the outcomes of the program and course in which they are opting for admission. Students are informed about the outcomes through interaction in the induction program and simultaneously displayed in college premises as well as on the website.

Students are well informed about the program outcome and course outcomes in which they are explained about the attributes they will acquire in skills, leadership, awareness & level of knowledge.

The courses offered in the college are in Arts, Science, and Commerce stream: the students are made aware through interactions with teachers at the beginning, of course, they are going to learn and acquire knowledge and the need and achievements which will be helpful to build their career.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. The copies of the syllabi are kept in the department. It is distributed beginning of the year, among students. However, the students can download the syllabus and other respective information in the college website

www.govtcollegebhairamgarh.in

2. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme, etc. to the students.

For BA, BSc, BCom courses

(i) Two internal assessment examinations based on the final examination pattern. (ii) Blackboard presentation (iii) Quizzes+ or objective questions, if needed. (iv) Group discussion (v) Field/Project work for environmental studies, geography, other subjects

Marks of internal assessment examinations are recorded in a register, and uploaded on the university website if instructed to do so.

3. The Institute provides opportunities for students to exhibit their understanding through the medium of expression i.e. oral or written. The outcome of the entire exercise is that the evaluation method does not become a hurdle while evaluating. Keeping this view in mind, some extra-curricular activities are subject and topic-based, e.g., Quick lecture on a given topic, Rangoli, awareness/celebration day, Hindi-divas, Women's day, Constitution day, Voter awareness day, AIDS awareness, etc. From these practices, a student can optimally express their knowledge and this enhances their confidence.

4. The Institute follows the evaluation process of the university, as described above. This type of evaluation includes internal assessment, and External examinations conducted at the end of the course.

5. The examinations and results of the University also measure the attainment of CO, PO, and PSO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

42

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://govtcollegebhairamgarh.in/Content/297_158_2.7.1\(Analysis\).pdf](http://govtcollegebhairamgarh.in/Content/297_158_2.7.1(Analysis).pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote the institute-neighborhoodcommunity to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS) and YRC. Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven day camp in a nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Social interaction, Group

discussion, Eradication of superstition, Environmental awareness, Swachhta Abhiyan, Women empowerment, National Integrity, Aids awareness.

It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, the spirit of adventure, and the idea of self-service. Other than NSS the various departments of the college are conscious of their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like Environmental Awareness, Personal Health, and Hygiene, Road Safety, Tree Plantation, Voters awareness, etc. All these mentioned activities have a positive impact on the students and they developed student community relationships, leadership skills, and self-confidence of students. It also helped in cultivating the hidden personality of students and creating awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

312

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college is committed to providing high-quality education through classroom teaching, practical training, and by providing excellent infrastructure and experience. The Institute fulfills all the norms specified by the statutory bodies in terms of land requirement, instructional, administrative, and amenities areas. The campus is spread over the area of 20.46 acres with a total constructed area of 2.075685 acres of college buildings and a boys hostel. The college campus has sufficient space for all academic, administrative, co-curricular, and extra-curricular activities. The state-of-the-art infrastructure provides a rich learning environment.

College houses spacious and sufficient classrooms, a seminar hall, state of the art laboratories. The entire campus is under CCTV surveillance for safety and security purposes. There is an abundance of infrastructural resources such as Lecture halls: 10, Seminar Hall: 01, Laboratory: 05, Library: 01, Office: 01, Computer lab: 01, and other adequate facilities including Staffroom, Boys & Girls Common Rooms, and Storeroom. One classroom is a smart classroom with ICT-enabled tools. The seminar hall having ICT facility for audio-visual presentations.

All the laboratories are well equipped with the necessary experimental setups of excellent quality. Every laboratory is provided with a green/black board for teaching. Institute has a well-set up a computer lab, where students, as well as faculty, can avail the facility of internet and audio-visual aids. The entire campus is Wi-Fi enabled and connectivity is provided to students and faculty on their laptops.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute focuses on the overall development of the students through participation in co-curricular activities and extra-curricular activities. Ever since the inception of the institute, the objective has been to provide a holistic experience to the students and hence has taken measures to develop the necessary infrastructure to achieve it.

Sports & Games:

The institute has well-equipped facilities for indoor sports like Table-Tennis, Carrom, Chess, etc. The institute does not compromise on the physical development of the students and thus provides for outdoor sports activities in the vicinity of the institute. Some of the outdoor sports activities carried out are Badminton, Volleyball, Cricket, Football, Kabaddi, athletics, Shot Put, etc.

Gymnasium:

The institute has an in-house gymnasium facility to which the faculty and students can avail themselves. The gymnasium has facilities like a treadmill, abdominal bench, Weights, and Dumbbells.

Cultural:

The institute has ample open-air space, where students conduct these cultural programs. HEI has its own music systems, amplifiers, speakers and a built up stage to organize the cultural events. The activities contribute to building the overall personality of the students. All the activities are driven through students to provide them with a competitive and encouraging platform for holistic development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is the heart of an academic and learning system located on the first floor and is easily accessible by one and all. The mission of the library is to facilitate the creation of new knowledge through the acquisition, organization, and dissemination of knowledge resources and providing value-added services. It remains open 8 hrs a day (10.30am to 05.30pm) and maintains a core collection of around 11000 books. The diversity of the library collection includes Textbooks, Reference books, a Book bank, etc. The library has a separate reading area also.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

299997

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has always given priority to the up-gradation of IT facilities. Besides having 10computers and a laptop, we have the BSNL Fibre service installed in July 2021. Regular updating is being done in facilities at the institute level in order to maximize the benefits to all students as well as staff.

Internet Connection:The institute regularly inspects the internet connection and as of now, the available internet bandwidth is 50MBPS provided by BSNL.

No. of Systems and their Configuration:Our college presently has a total of 11 working computers out of which 10 are available for students.

Licensed software:Institute has various software needed for academic purposes which include basic software like MS Office etc.

Licensed version of OS:The institute has licensed copies of the Windows Operating System.

I/O Devices:The institute purchases printers as per the requirements. The institute has 04 printers/scanners/photocopiers in all.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1633016

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has established systems for maintaining and utilizing the physical and support facilities. Maintenance is carried out throughout the year and as and when required.

The college has an external agency to maintain internet connectivity and a CCTV security system. For electrical repairs, the institute has regular visits of electricians on campus. For other repairs and maintenance, there is a set procedure that is followed by the institute. The request for repairs and maintenance is discussed by the administrative staff with the Principal. Minor repairs of the equipment, computers, etc. are done in-house by the technical staff.

Cleaning and sweeping: A fourth class external person is kept in each session for cleaning and sweeping the passages, classrooms, washrooms, surroundings, etc.

Network system: The Institute has a couple of qualified people who maintain computer systems, software, etc., and networking facilities like WI-FI.

Garden: All gardening activities on the campus like cutting,

cleaning, watering, soiling, etc. are handled by the NSS students.

Security:CCTV surveillance is present on the campus for security purposes, which is maintained by a hired external agency.

Utilization of facilities:

Every department maintains a stock register for the available equipment. Proper inspection is done and verification of stock takes place at the end of every year. The campus maintenance is monitored through surveillance Cameras.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

68

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

13

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
8	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
1	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates the representation as well as engagement of students in various bodies of the college.

Representation in administration: There are many committees in which student representation in administrative bodies is allowed. For Example, Student union, class representative, Anti-ragging committee, IQAC committee, etc. Every year the Student union is constituted by direct election or by nominations through merit according to government rule. In this process, Student Union President, Vice-president, Secretary, and Joint-secretary are elected or nominated.

The IQAC committee is working in the college. One or two members are nominated from the student's section. Alumni, external members, teachers, and administrative officers from college are other members of the committee.

Representation in co-curricular activities: There are many committees in which student representation is done. For example, academics, Sports, Cultural, etc.

The aim of SVEEP is to move awareness programs among students to include their names on the voter lists. The student nominated for this aim is called Campus Ambassador.

Representation in extra-curricular activities: There are many committees in which the students' representation is done, e.g., NSS, STUDENT UNION, etc. These units conduct mainly extra-curricular activities. Students got representation in these committees. Every year they nominate students to take help in

the functions of units. NSS nominates one dal-Nayak for good conduction of 7-days camp. The sports unit also nominates students for the proper function of games and sports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have no registered alumni association to date. However since session 2021-22 we have been organizing alumni meet officially to have a connect with our old students. In such meetings, we welcome our alumni, seek their experiences, their present status, share the developments of the college, and also take their feedback in online format through google form.

File Description	Documents
Paste link for additional information	http://www.govtcollegebhairamgarh.in/Content/294_158_256_158_alumni%20meet%202022.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To impart qualitative and value-based education to rural and tribal students.

Mission: To prepare students for the new life challenges and provide them the opportunities to explore their full potential to shape them into future leaders, entrepreneurs, servicemen, and above all good human beings.

The head of the institution, the principal works with the staff council, heads of departments, and IQAC to ensure the appropriate working of academic programs, extension activities, etc. Academic, administrative, co-curricular, and extracurricular activities are planned by conducting regular meetings, and interactions with stakeholders.

Keeping in view the intellectual conditions of most of the students in this tribal area, all the teachers are instructed to focus more on the practical implementation of their portion in the syllabus. Teachers provide maximum help to the students by taking extra, remedial classes for weaker students, and providing useful notes by hand/on WhatsApp. Teachers are instructed to inculcate real-life local-level situations in their explanations during lectures.

The college administration has decided not to bind the students for any specific uniform keeping in view the economic status of most of the students and to promote diversity, with the condition that the dress-up should be decent enough as per the requirements of an educational institution.

The institution works in keeping with the expectations of the local youth of the region. Policies and programs are framed in keeping with the needs of local students. The college functions according to the norms of higher education and affiliating university.

File Description	Documents
Paste link for additional information	http://govtcollegebhairamgarh.in/College.aspx?PageName=Vision%20and%20%20Mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal as an academic and administrative head plays a vital role in the governance of the policies and plans and their implementation. Various committees and cells are constituted by the principal and through a well-defined system, responsibilities are communicated to the teaching and non-teaching staff members. The leadership provides the opportunity to the HODs and the teaching faculty to serve as conveners and in-charge and members of various bodies like IQAC, Examination Committee, Sports Committee, NSS, Youth Red Cross units, etc. for the effective functioning of the academic and non-academic activities. The faculty members are given opportunities to serve on different committees. The Principal holds meetings periodically with the HODs, staff members, and the conveners of all the committees to ensure active participation and effective implementation of decisions.

Effective leadership in our college is exemplified through visible institutional practices, foremost among them being decentralization and participative management. These principles create a dynamic environment that fosters collaboration, innovation, and a sense of shared responsibility among all stakeholders.

In our college, decentralization is evident in departmental autonomy, allowing academic units to tailor their strategies to the unique needs of their disciplines. This not only enhances efficiency but also promotes a culture of accountability.

Our college promotes participative management through regular forums, open discussions, and collaborative initiatives that involve faculty, staff, and students. This inclusive approach not only values the input of each member but also enhances a sense of community and shared goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution, embarked on a transformative journey towards excellence by seeking accreditation from the esteemed NAAC in the academic years 2022-23.

Strategy:

Under the able leadership of IQAC, our teaching and non-teaching staff collaborated to devise a comprehensive strategy for accreditation.

Procedure:

- **Preparation:**

The journey commenced with rigorous planning, involving the formalization and organization of extensive past records, ensuring a robust foundation for the accreditation pursuit.

- **New Initiatives:**

In our pursuit of excellence, new practices were implemented to enhance the overall college experience such as Environmental Cleanliness and Water Conservation, aligning with NAAC criteria and contributing to the institution's growth.

- **Student and Alumni Involvement:**

Acknowledging the integral role of stakeholders, students, and alumni actively participated in the accreditation process. Their valuable insights and contributions were incorporated into the self-assessment, enriching the overall evaluation.

- **Documentation:**

Thorough documentation and data compilation formed the backbone of our accreditation efforts. From internal audits to the compilation of evidence, every step was meticulously undertaken to meet the stringent requirements set by NAAC.

- **Internal Audits and Feedback Mechanism:**

Regular internal audits were conducted, accompanied by a robust feedback mechanism. This iterative process ensured continuous self-assessment, allowing us to address areas of improvement promptly.

Outcome:

The culmination of these collective efforts resulted in a resounding success – accreditation from NAAC. Recognition of our efforts extends beyond accreditation; it resonates in the improved institutional quality, affirmed by positive feedback from students and alumni. Their testimonials stand as testament to the collaborative spirit that defines our institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://govtcollegebhairamgarh.in/Content/299_177_6.2.1%20strategic%20plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Government of Chattisgarh is the supreme authority as our college is a government institution. The directorate of higher Education frames academic and administrative rules which are

followed in the college. The guidelines of the affiliating university are followed. For effective functioning, different committees such as admission committee, examination committee, grievance redressal committee, Anti-ragging committee, and various other minor committees are constituted which work under the guidance of the principal. The Principal applies all the order, rules, and guidelines received from Higher Authority. The college is run by the following:

1- Order received by the Affiliated university

2- Order received by the Department of Higher education, Chhattisgarh Government

The principal provides overall leadership and direction for the development and utilization of resources. Faculty members undertake academic responsibilities and are in charge of these committees. Apart from this student representatives are also included in some committees to give feedback and place views of students to improve college functioning. IQAC has been established to ensure quality is maintained in all functional aspects and take measures to review institution functioning from time to time. The service rules for teachers and non-teaching staff are as per UGC and state government. Recruitment of teachers is done through CGPSC (Chattisgarh Public Service Commission). Recruitment of non-teaching staff is done by the state government.- There is a promotional procedure determined by the government. The grievances of students are redressed through the grievance redressal committee by the principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://govtcollegebhairamgarh.in/Content/96_133_6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our government-run institution has all the welfare measures as given by the State government. All newly regular staff are covered under a new pension scheme where the government contributes an amount equal to 10% of the basic pay and DA towards NPS. On the other hand, all other staff members who joined before 2004, are covered under the old pension scheme, where they get the benefit of GPF and others.

However, all regular staff members are also covered under the Group Insurance Scheme, which provides the benefits of life insurance to the staff. Besides this, all regular employees and their dependent family members have the facility of getting free hospitalization cover in the government-approved hospitals.

Other Welfare schemes of State Government:

Allowances: 1. Dearness Allowance 2. House Rent Allowance 3. Tribal Area Allowance
 Leave: 1. Casual Leave (13 days) 2. Half Pay Leave on medical ground (20 days) 3. Earn Leave
 4. Maternity Leave (6 month) 5. Paternity Leave (15 days)
 6. study Leave (2 yrs) 7. teacher fellowship (for teaching staff)
 8. Summer and winter vacation (for teaching staff) Remuneration (for exams) Loans and advances for class III & class IV Family pension

The College administration has given excellent infrastructural facilities to all its employees in order to create a healthy working environment. These facilities include a water cooler, water filter, fans, air cooler, induction cooktop,

refrigerator, separate almirah cabins, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institution has a prescribed Performance Appraisal System for teaching as well as the non-teaching staff.

For the aforesaid purpose, at the end of the academic session, a Self-assessment form is given to all staff members to enter details of their performance every year. The Principal observes the daily work of the staff and then evaluates them at the end of each academic session.

Every regular staff member has to fill up and submit his/her C.R. (Confidential Report) every year to the Principal. The principal of the institution then checks every CR of the teaching and non-teaching staff and marks his/her opinion and sends them to the commissioner, department of higher education for further action. Teachers also fill API formats and they are also forwarded to the commissioner, department of higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As the HEI is run and regulated under the Chhattisgarh state government, the accounts are maintained as per the departmental rules and regulations. The audit is therefore done by the department itself periodically. In the previous session, HEI underwent the departmental audit of its accounts for previous years viz. 10/07/2013 to 30/08/2014, and 01/02/2017 to 31/03/2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principal sources of funds for the college are: allotment from the state government, development grants received from U.G.C., and development fees collected from the students. The allotments received from the state government are also under special heads and they are spent for the purposes they are meant.

The institution has a proper strategy for mobilization and optimal utilization of funds:

UGC: The funds received from the U.G.C. are clearly mentioned for which purposes they are granted.

Amalgamated funds- Fees are collected from the students as the amalgamated fund. These funds are used for student-centric activities like sports, annual gatherings, and for various needs that come up from time to time.

Salary component: The government pays the salary of the faculties and also issues orders for the appointment of teachers against vacant posts at the beginning of the session. A draft budget is prepared every year taking into consideration the requirements.

Preparation of budget: Before the commencement of the financial year, an institutional budget is prepared every year for the expenditure to be met for the forthcoming session consisting of Salary payments for teaching faculty and non-teaching staff, procuring equipment, purchase of books, stationery, and

consumables required.

Procurement process: Quotations are invited from at least three different suppliers to find out the comparatively lowest price which is approved by the purchase committee. Purchase rules of state government are followed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Through meticulous planning and steadfast execution, the IQAC has played a pivotal role in shaping a culture of continuous improvement. By establishing robust mechanisms for self-assessment, the cell has empowered our institution to identify areas of strength and areas that warrant enhancement.

- **NAAC accreditation of remotely located HEI in tribal area:** IQAC spearheaded the successful accreditation endeavour by meticulously preparing the Self-Study Report, aligning institutional policies with NAAC guidelines. IQAC identified areas for improvement, implemented corrective measures, and facilitated external peer review visits. It played a pivotal role in coordinating the accreditation process, ensuring seamless interactions with external peer teams. Post-accreditation, IQAC continues to monitor and enhance quality benchmarks, demonstrating an unwavering commitment to sustained academic excellence and institutional improvement.
- **Robust Feedback Mechanism:** Established and maintained a robust feedback system involving students, and other stakeholders, facilitating regular assessments and improvements in various aspects of the college's functioning.
- **Enhanced Academic Quality:** Implemented and monitored various academic reforms, leading to improved teaching-learning processes, curriculum development, and assessment strategies, resulting in elevated academic

standards across disciplines.

- **Community Engagement and Social Initiatives:** Initiated and actively participated in community outreach programs, social initiatives, and collaborative projects, strengthening the college's ties with the local community and contributing to societal development.

In essence, the Internal Quality Assurance Cell has become a catalyst for positive change, fostering a culture of excellence, accountability, and continuous improvement within our college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has implemented a comprehensive feedback system that actively involves stakeholders in each program, enabling the refinement of the teaching-learning process and curriculum. Despite limitations in altering the university-designed curriculum, the institution values student feedback for faculty self-appraisal and improvement. The IQAC analyzed suggestions from diverse departments and formulated an action plan for implementation in the upcoming session. Strategies include regular faculty meetings, additional classes to address syllabus delays, the introduction of IT-friendly smart classes, increased assignments for improved employability. Additionally, the institution is committed to the ongoing expansion and update of library resources, allocating a dedicated budget annually. Despite current challenges in digitalization and low student footfall, plans are underway to transform the library into an advanced, IT-enabled facility In the future.

Two prominent incremental improvements took place in the session 2022-23.

1. **Accreditation by NAAC:** The College IQAC successfully completed the accreditation process by the NAAC. This accomplishment signifies that the institution has met the

established quality standards in various aspects of education, infrastructure, and governance, contributing to its overall improvement and recognition. And we are in process to improve the grade in the next cycle.

2. **Transition to Online Feedback System:** The IQAC initiative introduced a significant improvement by transitioning from an offline to an online format for collecting feedback from both students and alumni. This move enhances the efficiency and accessibility of the feedback process, allowing a wider and more convenient participation, and reflects the institution's commitment to continuous improvement based on stakeholder inputs.

File Description	Documents
Paste link for additional information	http://govtcollegebhairamgarh.in/College.aspx?PageName=Stakeholders%20Feedback
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is a co-ed college. Both girls and boys study here in a common classroom. The college ensures that there is the fair and impartial treatment of students of both genders.

WomenCell-The College has a dedicated cell for the girls. The aim of this cell is to promote a culture of respect and equality for the female gender and also to monitor the treatment of women in the college.

2- Separate Common room: The College has separate common rooms for girls.

3- Participation in College committees: In all college committees like sports committee, YRC, NSS, etc girls have no less participation than the boys.

4- Security through CCTV: Our college is well secured for all girls through more than 12 CCTV cameras watching at the main gate, all lobbies, which cover the entrances of all classrooms, girls common room, library, sports room etc.

On 26/08/2022, college organized Women Equality Day.

On 21/01/2023 awareness campaign regarding the "government schemes for women", was organized in the campus.

On 28/02/2023 Awareness campaign on prevention of "women

exploitation and domestic violence"was organized in the campus

On 09/03/2023, International Women's Day was organized by spreading awareness and information regarding "Sakhi one stop centre", bijapur chhattisgarh; in collaboration with mahila and baal vikas vibhag, bijapur, chhattisgarh.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.govtcollegebhairamgarh.in/College.aspx?PageName=Women%20and%20Internal%20Complaints%20Cell

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We have provided almost 10 dustbins in the college campus. All the solid waste is dumped into those dustbins and every next morning the garbage is taken out by the Nagar panchayatgarbage vehicles. All the waste taken out by Nagar panchayat vehicles is then taken to a place where the waste management is done by segregating the waste into degradable and non-degradable waste. Degradable waste is used for preparing compost at composting centers.

We have two water coolers for the students in the campus. The wastewater that comes out is stored in a bucket. The bucket when filled is emptied by pouring it into the plants around the verandah.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.youtube.com/watch?v=fL86S7fOg Ls
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Tolerance and harmony towards cultural diversities - The college and its teacher and staff jointly celebrate the cultural and regional festivals, teacher's day, welcome and farewell program, important days, rallies, oath, plantation, etc., and many activities together. The co-operation between teacher and students are such that in family festival like marriage program, cultural and ritual activity they invite staff members also. The teacher also goes and take participates in these programs. In the annual sports and games, the teachers also take part in it. Funny games and group games like cricket matches between staff and students are organized by the sports departments.

Tolerance is the basic song in the Indian Culture. India is the largest and greatest teacher of tolerance.

In this way, the institute makes efforts/initiatives in providing an inclusive environment.

Linguistic diversities - Halbi and Gondri are tribal and regional languages. Hindi is the state and national language. Halbi and Gondri are spoken among students occasionally. Tribal Culture inclusiveness is the heritage of this college.

On important occasions, Rangoli is prepared by girls. The garland and guldasta for guests are also prepared by them. The student helps in the cleanliness and plantation program, In the rally, health awareness, anti-worm program, and cultural program with the program in charge.

College republic day, independence day, and constitution day are celebrated every year by all the staff and students irrespective of their religion and culture or language, in order to invoke communal and cultural harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College tries to Sensitize students and employees of the Institution to the constitutional obligations: values, rights, duties, and responsibilities of citizens. Some of them are below: The college organizes programs on constitution day. The aim of the program is to aware of constitutional obligations: Values, Rights, Duties, and responsibilities of the citizens. On this occasion lectures by the Principal and staff members are organized.

On 26.11.2022, in a program, the Principal stated that our constitution provides all citizens the values of human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect, and superiority of the constitution in the national life. The oath of saving constitutional values was taken. The lecture on abiding by fundamental rights and fundamental duties is stated.

Every year on National day (The Independence Day and The Republic Day), the National flag of India is saluted. A national song is also sung on this occasion.

To enhance our democracy some ideas are also done. For example, the Voter awareness program, i.e., SVEEP is organized by the college. Rally, Oath, Competition, etc. Every student is motivated to take part in voting. A Teacher was allotted duty as MASTER TRAINER to train the election officers in Assemblyelections this year by the District Election Office Bijapur.

In addition to the above, Har Ghar Tirangga rally was organised

on 15/08/2022. Also the national anthem is sung everyday by all in the daily assembly.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates diwas, Jayanti, and festivals in a healthy environment. Two national days, i.e., Independence Day is held on 15 August, and Republic Day is held on 26 January every year. In this program, all the freedom fighters are respected by the Principal, and staff members including teaching and non-teaching staff and Students. Some students present slogans, songs, or lectures on this occasion.

On teacher's day, students meet in college to honor respected teacher Dr. Radhakrishnan. College celebrates the teacher's day every year. Students and teachers greet each other. Teachers encourage students to become successful, good human beings in life, to achieve goals, and to show the right direction. Students honor all the teachers by giving mementos. On the National Unity day, students and teachers take the Oath for national unity. On the International Yoga Day, all staff and many students collect on the campus.

The college organized and managed Rashtriya Hindi Diwas on 14/09/2022, International Women's Day, National Youth Day on 12/01/2023, Women's Equality Day on 26/08/2022, Constitution Day on 26/11/2022, World Human Rights Day on 10/12/2022, World Aids Day on 01/12/2022, Teachers Day, Republic Day, Independence Day, etc. during the 2022-23 session in participation of internal as well as external stakeholders.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. "One Rupee Initiative: Fostering Unity through Micro-Contributions"

Objectives:

- Fostering a sense of unity and collaboration among students and teachers.
- Channeling small, regular contributions into a collective force for positive change.
- Instilling a culture of giving back to society and contributing to the greater good.

Participation in the One Rupee Initiative is entirely

voluntary. Students and teachers contribute a nominal sum of one rupee every day, symbolizing the power of collective micro-contributions. The funds collected are carefully managed and directed towards community projects, charitable causes, or supporting individuals in need. Regular updates and transparent communication ensure that contributors are informed about the impact of their contributions.

2. Promotion of Environmental Cleanliness and water conservation.

Objectives:

- To create a better learning atmosphere which makes the environment clean in and around the college, foster a sense of connection to the natural world, promoting sustainable development, develop the habit of cleanliness in students about self and college surroundings, generate awareness among students about sanitization and public health, spread the cleanliness drive to the villages.

Practice: All students and staff, of our college participate in swachhta abhiyan of the college campus. Students clean the campus themselves. Students are self motivated about cleanliness, and they also encourage people of the locality about the importance of cleanliness. Apart from rainwater harvesting in the campus, the college has arranged for the tubs and buckets to collect the wastewater coming out of the water cooler to be reused by pouring it into the plants around the verandah in campus.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Promoting Integrated Personality Development:

Keeping the Vision and Mission of the HEI in mind, the institution is dedicated to holding its human resources into paragons of virtue and excellence, emphasizing integrated

personality development to prepare students for global challenges. Focusing on five dimensions—physical, intellectual, ethical, social, and cultural—the college nurtures students who not only excel academically but also garner recognition in sports, co-curricular activities, and community service. Qualified teaching faculty contributes to intellectual growth, constantly upgrading their qualifications through workshops and seminars. The institution offers programs in Arts, Commerce, and Science, employing ICT-enabled teaching and audio-visual aids.

To deepen students' knowledge, the college organizes extension lectures, national seminars, and workshops, featuring guest speakers. Assignments, projects, and contests evaluate students' research aptitude and knowledge. Field trips and a well-stocked library enhance experiential learning. Remedial classes aid slow learners, and an annual sports meet ensures equal opportunities for both genders. A gymnasium promotes physical fitness, while co-curricular activities sharpen the cultural component of students' personalities.

NSS and outreach programs motivate students to embrace social roles, with activities like awareness rallies and plantation drives fostering social responsibility. Ethical conduct is instilled through values such as compassion, tradition, cooperation, honesty, nationalism, and secularism. Motivational sayings adorn the college corridors, inspiring students towards an ethical lifestyle. In summary, the institution tirelessly strives to equip students with exceptional traits, setting them apart from their peers.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Our future plans:

- To get permanent affiliation from the university.
- To make our library digitally equipped with e-resources available for students and the faculty.
- To make maximum use of new devices/technologies in the teaching-learning process and e-learning resources as far

as possible.

- Focus on organizing workshops and seminars, and motivating staff to involve more in research activities to uplift the research level.
- More ICT-enabled classrooms and workshops for students.
- Green and energy audit by concerning experts.